



GREEN RIVER COLLEGE

COLLEGE TRANSITION CHECKLIST

CONGRATULATIONS

on your decision to attend Green River College!

Remember, deciding to attend GRC is just the start of your college journey – there is a lot you have to do before you show up on the first day of class. Read the list below to make sure you are ready to start, and be sure to check your email (and regular mail) so you do not miss important GRC information or requests.

Unlike in high school, during college your professors and college staff will not typically check-in with you about deadlines and missing work or information. You will be expected to reach out for assistance and information. Do not be afraid to ask questions, check-in with advisors and professors, or seek out additional support if you need it: staff and services are there for you!

FINISH THE FINANCIAL AID PROCESS

Financial Aid Application:

❑ If you haven't already, submit your FAFSA or WASFA as soon as possible as there may still be aid available to you. <https://fafsa.ed.gov> or <http://www.readysatgrad.org/wasfa>, <https://www.greenriver.edu/students/pay-for-college/financial-aid/>

- ▶ **VERIFICATION:** The GRC Financial Aid Office may contact you requesting more information related to your FAFSA/WASFA. Respond as soon as possible to GRC requests in your student financial aid portal account. Your FAFSA/WASFA is not considered complete until you submit the required information.
- ▶ **HB 1079:** Eligible undocumented students can receive in-state tuition. <http://realhopewa.org/>

Financial Aid Award Letter:

❑ Accept or decline part or all of your financial aid award and return it to GRC in order to receive accepted aid. Your award letter can be viewed in the Student Financial Aid Portal starting around March or April. <https://www.greenriver.edu/students/pay-for-college/financial-aid/student-financial-aid-portal/>

Scholarships:

❑ If you received outside scholarships (not awarded through financial aid and/or GRC), you need to report them to the Financial Aid Office as soon as possible by email or phone.

Contact the Financial Aid Office at *253.833.9111 ext. 2449* or *finaid@greenriver.edu* with any questions or concerns.

EVERY YEAR:

Submit a FAFSA or WASFA application before the returning student deadline and return your award letter.

COMPLETE TESTING OR SEND TRANSCRIPTS

❑ Find out if you need to take a placement test or if you can instead use AP/IB, Smarter Balanced Assessment, high school transcripts, or other scores for required course placement.

<https://www.greenriver.edu/students/academics/assessment-testing-center/>

- ▶ If you have eligible Smarter Balanced Scores, bring scores to the Welcome Center and meet with a Getting Started Specialist before you attend orientation: <https://www.greenriver.edu/students/academics/assessment-testing-center/course-placement/smarter-balanced-assessment/>.
- ▶ If you are eligible for high school transcript placement, bring unofficial transcripts to the Career and Advising Center (SA 104) or to the Running Start office (SA 122) before you attend orientation: <https://www.greenriver.edu/students/academics/assessment-testing-center/course-placement/high-school-transcript-placement/>.
- ▶ Students with eligible AP scores must have an official score transcript mailed to GRC Enrollment Services: <https://www.greenriver.edu/students/academics/assessment-testing-center/course-placement/advanced-placement-and-international-baccalaureate/>.

COMPLETE TESTING OR SEND TRANSCRIPTS (CONT'D)

- ▶ Students with eligible IB scores must have official transcripts sent from IB (students must request GRC be listed as a transcript recipient). IB transcripts should be sent to GRC Enrollment Services:

<https://www.greenriver.edu/students/academics/assessment-testing-center/course-placement/advanced-placement-and-international-baccalaureate/>.

- ▶ Ask your high school counselor or college readiness staff for help if you need a copy of a transcript or test scores.

If You Need To Take A Placement Exam:

- ❑ Placement tests are available on a drop-in basis at the GRC main campus (Auburn) Welcome Center. Testing is free for GRC students and 10\$ for non-students.

Contact the Assessment & Testing Center at assessment@greenriver.edu or 253.833.9111 ext. 2650 with any questions or concerns.

▶ GOOD TO KNOW

Emergency Funds:

Funds are available to students on a limited basis to pay for emergencies related to books, testing fees, and other school-related needs. Learn more about what is covered and how to apply if you ever need access to these funds at: <https://www.greenrivercollegefoundation.org/sayyes/gatorpledge>

REGISTER FOR & COMPLETE ORIENTATION

- ❑ Register for the required in-person Student Orientation to Advising & Registration (SOAR) starting in April and after you find out your course placements:
<https://www.greenriver.edu/students/academics/career-advising-center/soar/>

Contact the Welcome Center at 253.333.6000 or gettingstarted@greenriver.edu with questions or concerns.

REGISTER FOR CLASSES

- ❑ Register for your Fall Quarter classes online, in-person in the Enrollment Services Office, or with an Advisor in the Career and Advising Center. You will be assigned a registration appointment at SOAR. You cannot register until you complete SOAR orientation and receive your PIN Number: <https://www.greenriver.edu/students/academics/enrollment-services/registration/>.

EVERY QUARTER:

Register for classes during your assigned registration access time (can be found through online services).

GET HOUSING

- ❑ Learn about on-campus housing options near main campus if you do not already have housing or will not be living at home: <https://www.greenriver.edu/campus/campus-resources/student-housing/>
- ❑ If you would like to live on-campus, apply at any time. You will be required to pay a \$100 application fee when you apply. https://www.propertyboss.net/webForm.php?form=Happ&AcctDBkey=CAPGRC_61446

EVERY YEAR:

Review your housing plans and reapply if you would like to live on-campus

FIGURE OUT TRANSPORTATION

- ❑ If you would like to park your car at the main campus, purchase a parking permit for \$100 per quarter. <https://www.greenriver.edu/campus/parking/guaranteed-parking-program/>. You can also pay \$5 per day to park in available lot spaces, park for free at the Pacific Raceway and take a free shuttle to campus, <https://www.greenriver.edu/campus/parking/shuttle-service/>, or find a public bus route from your home to campus. Campus is served by many routes: <https://www.greenriver.edu/campus/parking/king-county-metro-service/>

GET YOUR TEXTBOOKS & MATERIALS

- ❑ Look up the textbooks you need for class by visiting: <http://papertreebooks.collegestoreonline.com/>. Purchase your books from the GRC bookstore or online. You can buy your books used or rent them, which is usually cheaper than buying new.
- ❑ Most students want their own laptop at school, which means you may need to purchase one. GRC also has free computer labs on campus. Consider your options and study habits and buy a laptop if needed.

EVERY QUARTER:

Get your books before your quarter begins.

PAY TUITION

❑ Pay your Fall Quarter tuition and fees before August (deadline is usually around August 1) or set up a STEP Payment Plan before then. Your financial aid will be applied to your account before the bill is issued, **which means if you have a “remaining balance” on the bill, you still owe money.**

- ▶ If you haven't received a bill by the mid-July, contact the Cashier's Office (253-833-9111 ext. 2050). You should receive a bill to your student account online before payment is due.
- ▶ Check your balance and pay your tuition online: <http://www.greenriver.edu/online-services.htm>
- ▶ If you cannot pay your full tuition balance by the due date, set up a STEP Payment Plan to pay three smaller payments over the quarter. <https://www.greenriver.edu/students/pay-for-college/easy-payment-plan-step/>

EVERY QUARTER:

Pay your tuition and fees or set up a STEP Payment Plan before the payment deadline.

FIND SUPPORTS & COMMUNITY

❑ **Find community, access student supports, and get involved!** Don't be afraid to reach out if you are interested in something or need assistance – groups and resources are there for you! Check out some options below:

- ▶ Explore different clubs you can join: <http://www.greenriver.edu/campus-life/clubs-and-organizations.htm>
- ▶ Access free tutoring if you need academic assistance: <http://www.greenriver.edu/student-affairs/tutoring-and-resources.htm>
- ▶ Access free mental-health and wellness counseling: <https://www.greenriver.edu/campus/campus-resources/counseling-services/>
- ▶ Stop by the Office of Diversity, Equity, and Inclusion, which provides support to underrepresented students: <http://www.greenriver.edu/student-affairs/diversity-equity-and-inclusion.htm>
- ▶ Apply to be a part of the TRIO program to receive advising and support if you are first-generation and/or low-income: <http://www.greenriver.edu/student-affairs/trio.htm>

STAY UPDATED

- ▶ Check your GRC student email at least once a week. Once you're on campus you will probably check it every day. <https://www.greenriver.edu/students/online-services/student-email/>
- ▶ Make sure to keep your email and mailing address updated with the college through your student account so you don't miss important notices and information. <https://www.greenriver.edu/students/online-services/>

▶ ACCESS THIS LIST ONLINE

Lists are available at:

<http://psccn.org/college-transition-checklists/>

All information has been compiled through college/university resources, but lists are not made by the college/university. Information is accurate as of March 2018. Be aware: information might change - check with your college if you have questions.