

## CONGRATULATIONS

### Congratulations on your decision to attend University of Washington - Tacoma!

Remember receiving an acceptance is just the start of your college journey – there is a lot you have to do before you show up to school on the first day of classes. Read the full list below to make sure you are ready to start and be sure to check your personal and UW email (and regular mail) often so you do not miss any important information or requests from the school.

Unlike in high school, during college your professors and staff will not typically check-in with you about deadlines and missing work or information. You will be expected to reach out for assistance and information. Do not be afraid to ask questions, check-in with advisors and professors, or seek out additional support if you need it: staff and services are there for you!

## FINISH THE FINANCIAL AID PROCESS

### Financial Aid Application:

- ❑ If you haven't already, submit your FAFSA or WASFA as soon as possible as there may still be aid available to you. <https://fafsa.ed.gov> or <http://www.readysetgrad.org/wasfa>.
- ▶ VERIFICATION: The UW-T Financial Aid Office may contact you requesting more information related to your FAFSA/WASFA. Respond as soon as possible to UW-T requests in MyUW account. Your FAFSA/WASFA is not considered complete until you provide requested information.
- ▶ HB 1079: Eligible undocumented students can receive in-state tuition. <http://realhopewa.org/>

### Financial Aid Award Letter:

- ❑ Accept or decline part or all of your financial aid award before the listed reply date (will vary depending on your award letter date) and return it to UW-T in order to receive accepted aid. To view and accept your award, see the "Finances" tab in your MyUW account (NetID login) and then click on the "Financial Aid Status" link. <https://weblogin.washington.edu/>
- ▶ Award letters are sent out starting in the spring. If it has been a while since you applied and you have not heard anything, contact the financial aid office.

### Request To Revise Award (if needed)

- ❑ Request more financial aid if your family circumstances have changed, there has been a significant loss of resources since you submitted your FAFSA, you will incur additional education related expenses exceeding the standard budget, and more. Revision forms can be found at <https://osfa.washington.edu/wp/forms-and-resources/forms/> in the Revisions tab.
- ▶ All UW campuses use the same financial aid forms. Students on the Tacoma campus should return their forms to the UW Tacoma Office of Student Financial Aid either by mail, fax or in-person to Mattress Factory 213.

### Scholarships:

- ❑ If you received outside scholarships (not awarded through financial aid and/or UW-T), you need to report them to the Financial Aid Office as soon as possible by email or phone.

Contact the Office of Student Financial Aid if you have any questions or concerns at [uwtf@uw.edu](mailto:uwtf@uw.edu) or (253)692-4374

### EVERY YEAR:

Resubmit FAFSA or WASFA before the returning student deadline and return your award letter.

## ▶ GOOD TO KNOW

### Emergency Funds:

*Emergency funds are available on a limited basis for students who experience unexpected financial hardships that may disrupt their education or prevent them from earning their UW degree. Learn more about what is covered and how to apply if you ever need these funds at:*  
<https://www.washington.edu/emergencyaid/>

## CONFIRM YOUR ENROLLMENT

❑ If you have not already, confirm your decision to attend UW-T and pay the \$100 NSEOF (New Student Enrollment and Orientation) fee by May 1. If you are accepted to UW-T after May 1, you usually have around two weeks to confirm and pay the NSEOF fee. The NSEOF fee holds your spot and helps pay for many first-year and transition programs. <https://www.tacoma.uw.edu/node/37823>

- ▶ If you cannot pay the NSEOF fee before May 1, and you applied for financial aid, you can defer payment of the NSEOF fee until your fall quarter tuition payment deadline. To request a deferral, submit to the Registrar a "New Student Enrollment & Orientation Fee Deferral" form. [https://www.tacoma.uw.edu/sites/default/files/sections/Registrar/NSEOF\\_Deferral\\_Form\\_2015.pdf](https://www.tacoma.uw.edu/sites/default/files/sections/Registrar/NSEOF_Deferral_Form_2015.pdf)

## SEND YOUR FINAL HS TRANSCRIPT

❑ Request a final official high school transcript (sealed and sent directly from your high school registrar) be sent from your high school to UW-T Admissions by July 1. Your transcript must include your final quarter grades and confirmation of your graduation. Sending your transcript is required. If not received by July 1, a hold may be placed on your registration. <https://www.tacoma.uw.edu/admissions/submitted-transcripts>

## COMPLETE PLACEMENT TESTING

❑ Figure out if you need to take a math, Spanish language, or other placement test. If you plan on taking most math courses (Int. algebra, statistics, pre-calculus, or higher) or Spanish language courses at UW-T, you will probably need test. <https://www.tacoma.uw.edu/undergraduate-education/testing>

- ▶ If you have Accuplacer exam scores that are less than two years old, credit for some college-level math, or certain AP or IB scores, you can submit those instead of taking the math placement test. If applicable, send your Accuplacer score report to [ouetests@uw.edu](mailto:ouetests@uw.edu). Learn more about AP/IB and credit options at <http://www.tacoma.uw.edu/mpt>
- ▶ If you plan to take Spanish, you will need to complete a Spanish placement test (including heritage and bilingual speakers). You do not need to test to enroll in Spanish 101 or if you have a Spanish AP score of 3 or higher (you will need to provide scores to UW-T). <https://www.tacoma.uw.edu/spt>

## If You Need To Take A Placement Exam:

❑ Register for the Spanish or math placement testing before Fall quarter starts. Testing times and dates vary and you must have an appointment (you can choose to test during Jump Start to Success summer pre-orientation). Testing fees range from \$10 to \$25, which must be paid online before you test. <https://www.tacoma.uw.edu/undergraduate-education/testing>

If you have any questions or concerns, contact the Academic Advising Center at [uwtaac@uw.edu](mailto:uwtaac@uw.edu) or (253) 692-4857 or in-person at the GWP building room 102.

## REGISTER FOR & COMPLETE ORIENTATION

❑ Register for the required fall Husky Orientation and required (for new first-year students) summer pre-orientation Jump Start to Success. Registration for Husky Orientation typically begins in July. Registration for Jump Start usually begins in May.

<http://www.tacoma.uw.edu/node/41496#Freshman>

- ▶ Jump Start to Success is designed to help you meet requirements, ask questions, and prepare for UW-T. It is a great time to take care of many of the requirements on this list: take a placement test, meet your academic advisor, turn in transcripts, and register for classes early: <http://www.tacoma.washington.edu/node/41496>
- ▶ Husky Orientation is your academic and social orientation to UW-T and helps you transition to life as a new Husky.

Contact the Welcome Center at (425) 352-5266 or at [uwbotp@uw.edu](mailto:uwbotp@uw.edu) with any questions or concerns.

## REGISTER FOR CLASSES

❑ First-year students are required to meet with an academic advisor before they can register for classes. Register to meet with an advisor at any time, but many students take advantage of Jump Start to Success to complete the advising requirement. Register to meet with an advisor during Jump Start at the time you register for Jump Start days, or make an appointment to meet with an advisor at a different time. <http://www.tacoma.uw.edu/aac/appointment>

❑ After you meet with an academic advisor, register for Fall Quarter classes. The new student registration period is usually June-September. You should be mailed registration information, but will also have an opportunity to register during your Jump Start session. <https://www.tacoma.uw.edu/office-registrar/when-register-classes>

### **EVERY QUARTER:**

Register for classes during your assigned registration access time (can be found through your MyUW).

### **GET HOUSING**

- ❑ Decide if you will live on-campus, off-campus, or at home. Learn about on-campus housing if you do not already have housing or will not be living at home: <http://www.tacoma.uw.edu/residence-life-housing/housing-residence-life>.
- ❑ If you want to live on-campus, submit a housing application and pay the \$36 dollar application fee online by May 1 or as soon as possible after that (the sooner you apply, the more likely you are to get on-campus housing). <https://www.tacoma.uw.edu/residence-life-housing/apply-campus-housing>
  - ▶ You should receive notification of housing to your UW email/MyUW account starting in the late spring.
- ❑ If you are offered housing, submit the electronic housing agreement, which will be found in your MyUW Housing Tab, and pay the \$500.00 housing deposit before the listed offer deadline (deadlines vary). <https://www.tacoma.uw.edu/residence-life-housing/apply-campus-housing>
  - ▶ If you are unable to pay your the housing application fee or housing deposit before the payment deadlines, contact Housing and Residence Life at [court17@uw.edu](mailto:court17@uw.edu) as soon as possible about a waiver or payment postponement: <https://www.tacoma.uw.edu/housing-residence-life/contact-housing-residence-life>

### **EVERY YEAR:**

Review your housing plans and reapply if you would like to live on-campus.

### **SUBMIT HEALTH REQUIREMENTS**

- ❑ Complete the required measles (rubeola) immunization form and return it to the UW-T Registrar as soon as possible and before the third week of fall quarter. You are required to show that you have been vaccinated against or are otherwise immune to measles in order to attend UW-T.  
<https://www.tacoma.uw.edu/node/37831>

### **FIGURE OUT TRANSPORTATION**

- ❑ If you need to park on-campus, purchase a parking pass. A new pass must be purchased every quarter. <http://www.tacoma.uw.edu/node/39842/#students>
- ❑ Purchase a U-PASS for \$45.00 if you will be using public transportation. Your U-PASS gives you access unlimited bus, light rail, and train rides in King, Pierce, and Snohomish counties as well as other discounted transportation options. <https://www.tacoma.uw.edu/getting-campus/what-u-pass>

### **EVERY YEAR:**

Determine if you will need transportation and/or need to purchase a parking pass.

### **GET YOUR TEXTBOOKS & MATERIALS**

- ❑ Look up the textbooks you need for class by visiting: <http://www.ubookstore.com/> (course materials). Purchase your books from the UW bookstore or online. You can buy your books used or rent them, which is usually cheaper than buying new.
- ❑ Most students want their own laptop at school, which means you may need to purchase one. UW-T also has free computer labs on campus. Consider your options and study habits and buy a laptop if needed.
  - ▶ UW-T has short-term laptop rentals at the computer labs. <http://directory.tacoma.uw.edu/departments/computer-lab-student>
  - ▶ Students who bring their own paper can print at specific free printing stations on campus. All other printing requires students to add money to their Husky card account. Learn more at: <http://www.tacoma.uw.edu/node/37641>

### **EVERY QUARTER:**

Check what books you need to purchase before your quarter begins.

## PAY TUITION

- ❑ Pay your Fall Quarter tuition and fees before the payment deadline, usually the 3rd Friday of every quarter, or enroll in a payment plan. Your financial aid will be applied to your account before your statement is issued, **which means if you have a “remaining balance”, you still owe money.**
  - ▶ View your tuition balance in your MyUW account before the start of each quarter to find out how much tuition you need to pay.
  - ▶ Pay your tuition online with a check or debit/credit card, by mail with a check, or in person with cash, check, cashier's/bank check, or money order. Learn more at: <https://www.tacoma.uw.edu/node/21667>.
  - ▶ Enroll in a payment plan to spread your payments out over the course of the quarter. You must enroll before the first Friday of the quarter. <https://www.tacoma.uw.edu/cashier/tuition-payment-plan>
  - ▶ If you have need, you can also request an interest free short-term loan from UW-T, which usually must be paid back by the following quarter. Learn more about eligibility and repayment terms at: <https://www.washington.edu/financialaid/types-of-aid/loans/short-term-loans/>
- ❑ Enroll in direct deposit through your MyUW account if you expect to have financial aid left over after tuition and fees are paid (remaining funds are sent to your checking/savings account). If you don't sign up, any remaining funds will be mailed to the address on file with the campus (so make sure that address is up-to-date!) <https://f2.washington.edu/fm/sfs/>

### EVERY QUARTER:

Keep track of when payments are due to pay your tuition on time and avoid late fees.

### ▶ ACCESS THIS LIST ONLINE

Lists are available at:  
<http://pscnc.org/college-transition-checklists/>

All information has been compiled through college/university resources, but lists are not made by the college/university. Information is accurate as of March 2018. Be aware: information might change - check with your college if you have questions.

## FIND SUPPORTS & COMMUNITY

- ❑ **Find community, access student supports, and get involved!** Don't be afraid to reach out if you are interested in something or need assistance – groups and resources are there for you! Check out some options below
  - ▶ Learn more about free advising and counseling services: <http://www.tacoma.uw.edu>
  - ▶ Learn more about the Office of Equity and Inclusion that offers support for low-income, first-generation, or students of color: <http://www.tacoma.uw.edu/equity/home>
  - ▶ Access free academic supports, such as tutoring: <https://www.tacoma.uw.edu/academic-advising-center/academic-support-and-resources>
  - ▶ Explore different student organizations you can join: <http://www.tacoma.uw.edu/involvement/rso>
  - ▶ Learn about free advising and counseling services: <http://www.tacoma.uw.edu/node/44255>
  - ▶ Connect with Disability Resources for Students to request accommodation for a disability and to learn about other related campus support. <https://www.tacoma.uw.edu/disability-resources-students/services-drs-provides>

## STAY UPDATED

- ❑ Configure your UWNetID, if you have not already done so - you will need your UWNetID to access your MyUW account, for orientation and registration, and more. <https://uwnetid.washington.edu/newid/>
- ❑ Check your UW-T student email through your myUW account at least once a week. Once you're on campus you will probably check it every day. <https://weblogin.washington.edu/>
- ❑ Make sure to keep your email and mailing address updated with the college through your student account so you don't miss important notices and information.